



# Morrison Camera Club

## Data Protection Policy

### Welcome to Morrision Camera Club!

Morrision Camera Club (MCC) is established with the objects set out in its Constitution, to serve the interests of its members. This policy provides the details of when and why MCC collects personal information about our members, how we use it and how it is kept secure and your rights.

For the purposes of General Data Protection Regulation (GDPR), Morrision Camera club will be the controller of all personal data held.

The personal information referred to in this Policy may include name, distinctions, contact details, affiliations, service records, records of entries to events, and such other information as may be necessary for the effective management of the legitimate interests of the club.

Any person wishing to verify the information held by MCC, or who can correct or update that information, may apply to the Secretary.

MCC collects and uses personal information for several purposes:

#### 1. General Business

- a. MCC may hold personal information for anyone contacting MCC, or whom MCC contacts for the purpose of conducting its general business.
- b. This information is used to satisfy a requested service or a contractual requirement.

#### 2. MCC Events

- c. Photographers, as the creators of images, enter MCC events directly. This information is held and managed subject to the General Conditions for MCC Competition Events.

#### Data Retention

- d. General business records will normally be held for a minimum of eight years.
- e. MCC may retain historical archives indefinitely, for example but not limited to, records of meetings, handbooks, catalogues, awards and other event results.

## **Your Rights**

You have rights under the terms of the GDPR:

- i. To access your personal data.
- ii. To be provided with information about how your data is processed.
- iii. To have your personal data corrected.
- iv. To have your personal data erased in certain circumstances.
- v. To object or restrict how your personal data is processed.
- vi. To have your personal data transferred to yourself or to another business or organisation in certain circumstances.

You have the right to take any complaints about how your data is processed to the Information Commissioner:

<https://ico.org.uk/concerns/>

0303 123 1113

Information Commissioners Office  
Wycliffe House  
Water Lane  
Wilmslow  
Cheshire SK9 5AF